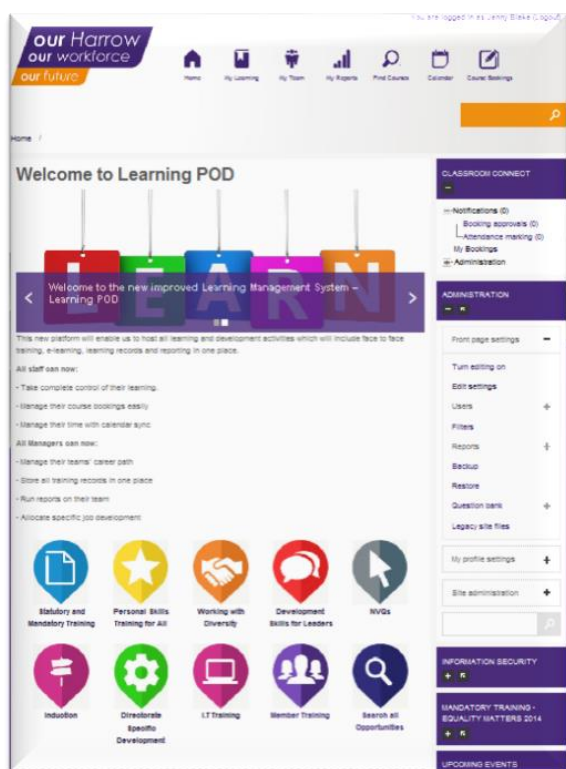


Learning POD (Place of Learning)



Harrow Council has launched a new Learning Management System (LMS) called Learning POD and this will be available from 19 October 2015.

This new platform will enable you to access all learning and development activities which will include face to face training, e-learning, learning records and reporting in one place.

The link to the site is:

<http://harrow.learningpool.com/>

Important Note: Before you use the site for the first time, all Partners are required to register by completing a registration form which can be found on the login page.

On the registration page, you will need to fill in the mandatory fields marked * and make sure you use your email address as the Username.

Once you have created your account the system will automatically send you an email with instructions to complete your registration.

If you have any issues logging in please contact the Learning Pool support team on 0845 074 4114 or email support@learningpool.com

Please follow these simple steps to find and book onto training:

1. Once you have created an account, the homepage will display an icon called Directorate Specific Development. Click on this icon to view safeguarding training for both Adults and Children's.



Directorate
Specific
Development

2. You will then have an option to select Children and Families or Safeguarding Adults Training
3. Click on the course title you would like to book and then select Enrol me
4. The selected course will appear with course information and dates
5. You can then click on a course date and follow the instructions to make a booking

Key Contacts:

Course Category	Contact Names
Safeguarding for Adults	Seamus.Doherty@harrow.gov.uk Tel No: 020 8424 1071 Ext: 2071
Children & Families Local Safeguarding Board	Ijaz.Valiji@harrow.gov.uk Tel No: 020 8736 6939 Ext: 6939 Janine.Young@harrow.gov.uk Tel No: 020 8424 1370 Ext: 2370
Harrow Council's HR Learning & Development team	learningpod@harrow.gov.uk Tel No: 020 8420 9609 Ext: 5609